

## **SEN Information Report ('School Offer')**

### **1. How does the school know if children/young people need extra help and what should I do if I think my child may have special educational needs?**

The teachers in the school will identify if your child has Special Educational Needs (SEND). They will be the first people to address your child's individual needs within the classroom setting. They will also use information provided from junior schools and results from prior testing. Information from parents regarding their child's history is valuable evidence in supporting identification. Your children are assessed regularly throughout the school year and the results from this help identify if your child has SEND. If you think that your child has SEND, please contact the school directly.

### **2. How will school staff support my child?**

The majority of your child's learning needs will be supported or addressed with high quality, differentiated teaching in the classroom. Additional SEN Support may be required where evidence points to the pupil needing support 'additional to or different from their peers'. For a few SEN pupils, highly differentiated and individualised interventions may be necessary.

### **3. How will I know how my child is doing?**

If your child is identified as having SEND, you will be notified by the school and a graduated approach supporting your child will be put in place. Your views and the views of your child will be requested when considering appropriate interventions. Information will be shared with you at review meetings in addition to normal reporting arrangements.

### **4. How will the learning and development provision be matched to my child's needs?**

All teaching staff work towards 'Quality First Teaching' which ensures that provision is made in each lesson for meeting the diverse needs of all learners. This includes appropriate seating plans within the classroom, specialist IT equipment for students with specific needs and where identified additional support may be offered in lessons. Relevant staff will be made aware of your child's identified needs.

**5. What support will there be for my child's overall wellbeing?**

Access to medical intervention by school matron or key members of staff, first aid trained staff, opportunities for vaccinations, health checks, staff training where appropriate.

Pastoral teams are also available to support the students social and emotional wellbeing and who will liaise with parents/carers. There may be referral to appropriate outside agencies with parental consent. A Families First Assessment (FFA) could be implemented if more than one agency is involved.

Access to the Hertfordshire County Council school nurse service.

**6. What specialist services and expertise are available at or accessed by the school?**

Specialist teacher for Exam Dispensations, Educational Psychologist, Speech and Language Therapist, Connexions, VI Team, HI advisory service, Young Carers Development worker, CAMHS, Chessbrook ESC, Autistic Advisory Service, Targeted Youth Support Team, Counsellors. Occupational Therapy and Physical therapy teams.

**7. What training have the staff who are supporting children and young people with SEND, had or are having?**

Your child's school will have an ongoing programme of Continuing Professional Development opportunities both in and out of the school for all relevant staff. In addition your child's teachers and support staff will have access to a designated Special Educational Needs and Disability Coordinator (SENDCo).

**8. How will you help me to support my child's learning?**

The school will communicate with you on your child's progress on a regular basis. This may be through parent's evenings, normal reporting procedures, contact with form tutors, subject teachers, pastoral leaders, and/or the Learning Support Team.

**9. How will I be involved in discussions about and planning for my**

## **child's education?**

All the above contact will provide you with an opportunity to discuss plans for your child's education.

In addition, the pupils receiving SEN Support will follow the graduated response as recommended by the SEN Code of Practice, 2014 and will include you in the 'Assess, Plan, Do, Review' formula.

### **10. How will my child be included in activities outside the classroom including school trips?**

All reasonable adjustments will be made in order that your child is given the opportunity to participate in activities outside the classroom including school trips.

### **11. How accessible is the school environment?**

The school is on one site and consists of several different buildings. The Clarendon Muse has a lift to access different floors, but lifts are not available in other buildings. There is access to disabled toilets.

### **12. Who can I contact for further information?**

Your first point of contact for SEN matters is the Learning Support Team or the relevant pastoral leaders.

### **13. How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?**

This school will help prepare and support your child through their transition from primary school by liaising with their previous school and sharing of information. We will further provide information to ongoing schools or colleges in line with statutory requirements from the SEN Code of Practice, 2014.

### **14. How are the school's resources allocated and matched to children's special educational needs?**

The budget for SEN pupils is used to provide staffing, books and equipment for those pupils identified as requiring SEN Support.

**15. How is the decision made about how much support my child will receive?**

All teaching staff work towards 'Quality First Teaching' which ensures that provision is made in each lesson for meeting the diverse needs of all learners.

The support that your child will receive will depend upon the type and degree of need which is additional to and different from that of their peers.

**16. How can I find information about the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?**

<https://www.hertfordshire.gov.uk/microsites/local-offer/the-hertfordshire-localoffer.aspx>

**17. What if I'm not happy with the support my child receives?**

If parents/carers of a student with SEND are unhappy with the support they have received the first step would be to contact the Form Tutor who will liaise with the SENDCo and the Learning Support team. If no resolution is reached and parents/carers wish to make a complaint about the provision made by the school they should refer to the school's complaints procedure, which can be found at:

<https://www.watfordboys.org/userfiles/files/Complaints%20Policy.pdf>

**18. SENDCO – Mrs K Krishnaswamy**

