



**Minutes of the Meeting of the Friends of Watford Grammar School  
for Boys (FOS),  
at  
Rickmansworth Road, Watford, Herts WD18 7JF  
Held on November the 8th 2016 @ 7.15 pm - L111**

**Attendance**

Archana Singh – Chair  
Amanda Hardy -Treasurer  
Rachael Speirs – Secretary

Deborah Bush  
Victoria Conquest  
Luzia Lai  
Mrs Phanishree  
Effie Stevenson

**Apologies**

Andrea Allen  
Kathryn Bourke  
Elaine Hudson  
Cheryl Kent  
Jeanette McLeod  
Danielle Wright

**1/ Introduction** - Archana Singh

*Effie Stevenson* confirmed leaving her role as fundraiser for the school end November

and a new person has been appointed. Committee thanked her for all her help and presented her with a small gift and wished her well for the future.

### 2/.Minutes - *Rachael Speirs*

Minutes for the 19 September tabled and no comments. Kathryn Bourke had reported back to Rachael Speirs by email that she was unable to prepare July minutes, as she could not locate the notes.

### 3/ Committee meeting dates for the coming year- *Archana Singh*

**Action:** *Archana Singh* to report back on agreed committee dates

### 4/ Class Reps List - *Archana Singh*

Separate meeting with the head and the Reps took place before this meeting, and minutes of these taken by Amanda Hardy .

### 5/ Potential Badminton Club, Quiz And Grand Raffle - (*Akash Shah / Deborah Bush*)

#### **Potential Badminton club**

*Akash Shah* explained that he was keen to start up a badminton club for WBGS parents and children. Possibility of a 2 hour game with equipment to be provided/ hired. Small participation fee charged. FOS generally keen to adopt as a community event.

**Action:** Appetite for badminton club to be sized by ***Akash Shah***, including cost of use of places outside the school after school had come back with availability of appropriate school premises and whether FOS would be charged for use of premises.

#### **Quiz**

***Danielle Wright*** (absent today) had asked about the possibility of raising the quiz tickets by a couple of pounds from last years' prices of £17 for early bird and £18 if not. General consensus was not to raise prices.

#### **Raffle:**

*Deborah Bush*, ( sub committee, *Mrs Phanishree, Luzia Lai and Bhavani Shah* ) confirmed that plans for Christmas raffle going well, at a charge of £2 per ticket, with tickets being sent home with each boy, 4 big prizes. FOS committee' help needed to stuff envelopes and thanks to all for their help in making sure that this event happened. Mr Cooksey to announce winners at assembled on Tuesday 20th, winners to be drawn the previous

Friday. Archana confirmed she would attend the announcement on the Tuesday and pictures to be taken for the newsletter.

**Action** – arrange for photography on the Tuesday 20th

#### **6/. Grants and Budget Update** - *Amanda Harding/Effie Stevenson*

*Effie Stevenson* had tabled a request from Mr Hussey Of the music department for a max cost £ 1519 AppleMac Computer Desktop Pro for recording purposes for Music technology A Level. Agreed to be paid by Committee.

**Action: Amanda Hardy** to arrange for payment once cost finally confirmed. **Archana** also asked **Amanda** to investigate costings for public liability insurance.

#### **7/ Upcoming events**

##### **Dance on November 19th**

**Archana Singh** confirmed that we now had about 80 confirmed ticket sales and that she was hoping to get about 100 sold, and that she was going to extend the date by which they would be available to be bought. She was waiting to hear back with final confirmation from some people.

Most of the meeting was then taken up with confirming details for the dance of note were the following items: - alcohol to be served on a separate table from drinks for kids. For licensing reasons no alcohol to be sold or consumed to children and clear signage to that effect was required on tables selling drinks. - need to make clear through signage not responsible for coats or valuables left in class room acting as classroom - make clear that hall fully cleared up for events the next day - overtime payments would have to be made to night staff - needed to make sure that sufficient food allergy warnings given on food - licence only lasts until 11.00 event needs to finish at that time

*Rachael Speirs* mentioned that 7p's first social event organised by the class rep was held the weekend before, and it may be a good idea to ask the class reps not to hold events so close to the FSO social events.

**Action: Archana Singh** to send out email to class reps reminding them not to hold their social events so close to FOS ' social events