



## WATFORD BOYS FITNESS

### STUDENT GYM MEMBERSHIP APPLICATIONS

Please complete BOTH forms and ensure that you obtain a parental signature on the membership form.

Please remove and retain the copy of the Terms & Conditions for your records.

#### STANDING ORDER FORM:

- Please enter the correct bank details on the standing order, including the full address and postcode. If you want to use your own bank account then please check with your bank since some student accounts do not allow standing orders to be set-up. If this is the case, please enter details from a parent's account.
- Please leave the box marked "reference" **BLANK**.
- Do NOT set up the standing order yourself on on-line home/PC banking as we need to enter a reference to identify your payments.

Communication is by email through the student email system so please enter your **school email** address ONLY (do not use your own personal email from outside school on this form).

#### CANCELLATION:

If you wish to cancel your membership, you need to inform the Finance Office and return your membership card. You will also need to request your bank to cancel the standing order as we are not permitted to give this instruction on your behalf. There is no penalty for cancellation.

Suspending membership during school summer holidays is NOT permitted due to the additional administrative work in monitoring payments. **Membership will not be reinstated in your suspend your payments.**

No partial refunds are given for closures during school holidays (see Terms & Conditions).

#### ACCESS TO THE GYM:

Your 6<sup>th</sup> Form Student photo ID card is electronically programmed to open selective areas of the school site. Access to the gym is added to your card once your gym membership is set up. Lost/stolen cards need to be reported to Mrs J Bertram, 6<sup>th</sup> Form Pastoral Officer. The replacement card fee is £5.00.

**Please return your completed gym membership forms to Mrs Bertram in the 6<sup>th</sup> Form Centre.**

Thank You.