



Watford Grammar School for Boys

Rickmansworth Road, Watford WD18 7JF Tel: (01923) 208900 Fax: (01923) 208901

www.watfordboys.org

Headmaster: Mr I Cooksey MA (Oxon) MA (Lond)

Late Transfer Procedure (Years 8-11)

Boys seeking admission to Years 8 to 11 will be considered in accordance with the school's late transfer procedure.

The school participates in HCC's Fair Access protocol, which means that children will be admitted under this protocol before the late transfer procedure.

Late transfer oversubscription criteria

Where a place becomes available, the following criteria will be applied in the order set out below to determine which boy to admit:

1. Looked After Children and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or a special guardianship order).
2. Boys with a parent who is a permanent member of the school staff. To qualify, the member of staff must either have been employed at the school for two or more years at the time at which the application for admission is made or have been recruited to fill a post for which there is a demonstrable skill shortage. In all cases, the member of staff must have parental responsibility (sole or shared) for the boy.
3. Boys who have moved into the admission area within the preceding 12 months.
4. Places will then be allocated to boys in increasing distance order using straight line distance between the normal home address and the school. In the event of two boys living an equal distance from the school (e.g. in a block of flats) the boys will be ranked numerically by house door number, the lower number taking priority. If the boys live at equal distances, but in different locations, the place will be allocated by independently verified random allocation.

Boys who have an Education, Health and Care Plans that name the school will be admitted prior to the application of the late transfer oversubscription criteria.

If you wish to apply for a late transfer, please contact the admissions secretary (dunsbyr@watfordboys.org) in writing.